

Parts of a Book

- Learning the **parts of a book** helps you locate information. At the front of a book, the **title page** gives its title, author, and publisher. Then the **copyright page** tells the year a book was published. Finally, the **table of contents** lists titles and page numbers of chapters and sections. At the back of a book, an **appendix** contains graphs and charts. A **bibliography** lists books that an author used to research or write his or her own book. An **index** lists the page numbers where important words or ideas can be found. A **glossary** gives definitions of important words.
- A **chapter title** is the name of a chapter. A **section heading** is the name of a section within a chapter. **Captions** explain graphic sources and usually appear above or below them. Numbered **footnotes** appear at the bottom of pages or at the back of a book. They provide additional information about a subject.

Directions Study the table of contents for the book *The World of Ships* below.

TABLE OF CONTENTS	
Chapter 1: History of Ship Sailing	3
The Beginning	5
The 18th-19th Centuries	15
The 20th Century	19
Chapter 2: The Basics: Parts of a Ship	25
Ship Vocabulary.....	26
Above Deck	29
Below Deck	35
Chapter 3: How to Build a Ship	39
Materials	43
Basic Construction	49
Chapter 4: Famous Ships	62
The Powerful Ones	64
The Mysterious Ones.....	75
The Beautiful Ones.....	88
Chapter 5: Great Sea Adventures	96
The Voyage of Captain Crane.....	98
The Voyage of the Lost Souls.....	104
Appendix	109
Glossary	111
Index	116