

Rules

Rules tell what people should do and shouldn't do. Rules are usually written in a numbered list.

Rules for Cleaning Your Room

The rules are written as commands. The first word or phrase in each rule is a verb that tells readers what to do.

1. Pick up toys, clothes, and books from your floor. Put each item in a drawer, in the closet, or on shelves.
2. Make your bed. Pull up the sheet, blanket, and bedspread smoothly. Fluff up the pillow.
3. Remove trash from your desk, floor, and other areas.
4. Straighten up the books, papers, and pencils on your desk.
5. Dust the desk, dresser, and night table.
6. Vacuum the floor.
7. Keep your room neat after you clean it.
8. Don't complain!

Rules include clear details. For example, #4 includes plural nouns that name specific things in a room.

Each rule is stated briefly and without wordiness.